Connected Communities Implementation Grant - Collaborator Requirements

Based on Attachment A to Task Order 16-1, in the Program Requirements section and the Milestone Schedule and Deliverables table:

- As part of the Grant, Grantee must include the participation of multiple unaffiliated collaborating organizations that includes, at a minimum, a behavioral health or a long-term/post-acute care organization.
- As part of the Grant, Grantee must establish a Community Collaboration that aims to engage community stakeholders more broadly than the Grant, and may serve as a forum to establish connections and exchange best practices.
- In **Milestone 1**, Grantee and collaborators must attest that *test* transactions are being sent/received for the use case described in the HIE Use Case Development Form.
  - Transactions are to be substantiated by a transaction log
- In **Milestone 1**, Grantee and each collaborating organization is required to provide a copy of the HIE/HISP or Mass. Hiway participation agreement.
- In **Milestone 1**, Grantee and collaborators must identify and describe impacted workflows, and also describe preliminary workflow enhancements.
  - These details should build on the information provided in the Transformation Plan.
- In **Milestone 2**, Grantee and collaborators must attest that *real* transactions are being sent/received for the use case described in the HIE Use Case Development Form.
  - Transactions are to be substantiated by a transaction log
- In **Milestone 2**, Grantee and collaborators must develop a process diagram that details the steps of the identified workflows and preliminary workflow enhancements, as described in Milestone 1.
- In **Milestone 2**, Grantee must develop a process improvement plan that describes what will change from the existing workflows to the workflow enhancements, and how Grantee will implement those changes among the collaborators.
  - These details should build on information provided in Milestone 1.
- In **Milestone 2**, Grantee and collaborators must describe the established policies for allowing the electronic sharing of patient data, including obtaining consent from patients.
- In **Milestone 2**, [if applicable] Grantee and collaborators must update the Transformation Plan, HIE Use Case Development Form, description of health IT environment, and policies and procedures to protect health information.
- In **Milestone 3**, Grantee and collaborators must attest that activities identified in Milestone 2 process improvement plan are complete.
- In **Milestone 3**, [if applicable] Grantee and collaborators must update the Transformation Plan, HIE Use Case Development Form, description of health IT environment, and policies and procedures to protect health information.
- In **Milestone 4**, Grantee must submit a Use Case Volume table and log report from the respective HIE/HISP signed by an officer at each of the collaborating organizations.
• In Milestone 4, Grantee must develop an expansion plan for sustaining and expanding participation in the implemented use cases, within the collaborating organizations and among other community stakeholders not involved with the Grant.