

ID	Name	Sub-Task	Duration	Start_Date	Finish_Date	Predecessors	Resource_Names	Notes
1	HIE Integration		121 days	2/5/18 8:00 AM	7/23/18 5:00 PM			
2	Project Set up		10 days	2/5/18 8:00 AM	2/16/18 5:00 PM			
3		Identify project manager	1 day	2/5/18 8:00 AM	2/5/18 5:00 PM		Sponsor	
4		Document Project Description	4 days	2/6/18 8:00 AM	2/9/18 5:00 PM	3	Project Manager	Include the problem that this project addresses
5		Document Proposed project timeline estimate	4 days	2/6/18 8:00 AM	2/9/18 5:00 PM	3	Project Manager	Include key dates and milestones
6		Document Project Value	5 days	2/12/18 8:00 AM	2/16/18 5:00 PM		Project Manager	
7		Project goals	5 days	2/12/18 8:00 AM	2/16/18 5:00 PM			Goals are the expected positive outcomes of completing this project
8		Patient care improvements	5 days	2/12/18 8:00 AM	2/16/18 5:00 PM	5	Project Manager	
9		operational improvements	5 days	2/12/18 8:00 AM	2/16/18 5:00 PM	5	Project Manager	
10		Quantify project objectives	5 days	2/12/18 8:00 AM	2/16/18 5:00 PM	5	Project Manager	Measurable items. # of transactions /month
11		Financial benefits	5 days	2/12/18 8:00 AM	2/16/18 5:00 PM			
12		Regulatory mandates	5 days	2/12/18 8:00 AM	2/16/18 5:00 PM	5	Project Manager	
13		ACO participation requirement	5 days	2/12/18 8:00 AM	2/16/18 5:00 PM	5	Project Manager	
14		Operational improvements	5 days	2/12/18 8:00 AM	2/16/18 5:00 PM	5	Project Manager	
15	Confirm Internal Organization support		15 days	2/12/18 8:00 AM	3/2/18 5:00 PM			
16		Leadership	5 days	2/12/18 8:00 AM	2/16/18 5:00 PM	5	Sponsor	Confirm this project fits with the organization's strategic goals and will be supported throughout
17		Direct care staff	10 days	2/19/18 8:00 AM	3/2/18 5:00 PM	16	Sponsor	Ensure staff buy in. reduce negativity and apathy
18		IT	10 days	2/19/18 8:00 AM	3/2/18 5:00 PM	16	Sponsor	Must be priority
19		Other departments	10 days	2/19/18 8:00 AM	3/2/18 5:00 PM	16	Sponsor	Training, HR, Finance
20		Confirm Project Budget	10 days	2/19/18 8:00 AM	3/2/18 5:00 PM	16		
21		IT systems changes or upgrades	10 days	2/19/18 8:00 AM	3/2/18 5:00 PM	16	Project Manager	
22		Staff and other resources	10 days	2/19/18 8:00 AM	3/2/18 5:00 PM	16	Project Manager	
23		Organize Staffing	20 days	3/5/18 8:00 AM	3/30/18 5:00 PM			
24		Internal	5 days	3/5/18 8:00 AM	3/9/18 5:00 PM			
25		Identify Direct care staff representative	5 days	3/5/18 8:00 AM	3/9/18 5:00 PM	17	Project Manager	
26		IT resource	5 days	3/5/18 8:00 AM	3/9/18 5:00 PM	18	Project Manager	
27		Other	5 days	3/5/18 8:00 AM	3/9/18 5:00 PM	18	Project Manager	Training, HR, Finance
28		External additional resources	20 days	3/5/18 8:00 AM	3/30/18 5:00 PM			Back fill or support for key staff, IT resources
29		Work estimates and tasks	10 days	3/5/18 8:00 AM	3/16/18 5:00 PM	15	Project Manager	
30		contract resources	10 days	3/19/18 8:00 AM	3/30/18 5:00 PM	29	Project Manager	
31	Confirm Trading Partner cooperation		15 days	2/19/18 8:00 AM	3/9/18 5:00 PM			
32		Leadership support	5 days	2/19/18 8:00 AM	2/23/18 5:00 PM	16		
33		Identify Project manager/key contact	5 days	2/26/18 8:00 AM	3/2/18 5:00 PM	32	Project Manager	
34		Direct care Staff	5 days	3/5/18 8:00 AM	3/9/18 5:00 PM	33	Project Manager	
35		IT	5 days	3/5/18 8:00 AM	3/9/18 5:00 PM	33	Project Manager	
36		Other	5 days	3/5/18 8:00 AM	3/9/18 5:00 PM	33	Project Manager	

ID	Name	Sub-Task	Duration	Start_Date	Finish_Date	Predecessors	Resource_Names	Notes
37	Identify sending and receiving vendor contacts		5 days	3/12/18 8:00 AM	3/16/18 5:00 PM	31	Project Manager	
38	Hold Kick-off meeting		5 days	3/19/18 8:00 AM	3/23/18 5:00 PM	37	Project Manager	
39	Confirm feasibility of transaction with vendors		25 days	3/12/18 8:00 AM	4/13/18 5:00 PM			
40		Confirm internal system capability	5 days	3/12/18 8:00 AM	3/16/18 5:00 PM	26	IT, Vendor A	EHR system, HISP HIway Connection
41		Confirm trading partner system capability	5 days	3/12/18 8:00 AM	3/16/18 5:00 PM	35	Partner IT, Vendor A	EHR system, HISP HIway Connection
42		Transaction data agreed	10 days	3/19/18 8:00 AM	3/30/18 5:00 PM	41	IT, Partner IT, Care Staff Rep, Vendor B	Assuming structured data,
43		Transport method agreed	10 days	3/19/18 8:00 AM	3/30/18 5:00 PM	41	IT, Partner IT	Direct, VPN, SFTP other
44		Ttransaction timing/frequency agreed	10 days	3/19/18 8:00 AM	3/30/18 5:00 PM	41	Care Staff Rep, IT, Partner IT	How is the transaction triggered and how/when will it be sent? Batch, real-time
45		Document Business and Clinical rules	10 days	3/19/18 8:00 AM	3/30/18 5:00 PM	41	Project Manager, IT, Partner IT, Vendor A, Vendor B	
46		Document system changes required	10 days	3/19/18 8:00 AM	3/30/18 5:00 PM	41	Project Manager	
47		contract for any required changes	10 days	4/2/18 8:00 AM	4/13/18 5:00 PM	46	Project Manager	With vendor or contractor developing the interface
48	IT systems		10 days	3/5/18 8:00 AM	3/16/18 5:00 PM			
49		Ensure proper modules purchased, implemented and accessible	5 days	3/5/18 8:00 AM	3/9/18 5:00 PM	18	IT	Each system must be able to send and receive
50		Ensure User authentication, authorizations and other admin are complete	5 days	3/12/18 8:00 AM	3/16/18 5:00 PM	49	IT	All appropriate users must be able to access information
51	Legal Considerations		30 days	2/12/18 8:00 AM	3/23/18 5:00 PM			
52		Consent	30 days	2/12/18 8:00 AM	3/23/18 5:00 PM	5	Legal	
53		BAA	30 days	2/12/18 8:00 AM	3/23/18 5:00 PM	5	Legal	
54		42 CFR part 2	30 days	2/12/18 8:00 AM	3/23/18 5:00 PM	5	Legal	
55	Develop Implementation project plan		5 days	4/2/18 8:00 AM	4/6/18 5:00 PM			
56		Document project requirements	5 days	4/2/18 8:00 AM	4/6/18 5:00 PM	46	Project Manager	
57		Revise time estimate	5 days	4/2/18 8:00 AM	4/6/18 5:00 PM	46	Project Manager	
58		Develop Contingency/Bail-out Plan	5 days	4/2/18 8:00 AM	4/6/18 5:00 PM	46	Project Manager	
59	Revise Operational workflow		30 days	3/12/18 8:00 AM	4/20/18 5:00 PM			
60		Evaluate current operational workflow	10 days	3/12/18 8:00 AM	3/23/18 5:00 PM			
61		Sending organization workflow flowchart	10 days	3/12/18 8:00 AM	3/23/18 5:00 PM	25	Project Manager, Care Staff Rep	
62		Receiving organization workflow flowchart	10 days	3/12/18 8:00 AM	3/23/18 5:00 PM	31	Project Manager, Partner Care rep	
63		Document Future workflow	10 days	3/26/18 8:00 AM	4/6/18 5:00 PM			
64		Document Sending organization Procedures	10 days	3/26/18 8:00 AM	4/6/18 5:00 PM	61	Project Manager, Care Staff Rep	Include alternative, down-time, and/or emergency work-flows

ID	Name	Sub-Task	Duration	Start_Date	Finish_Date	Predecessors	Resource_Names	Notes
65		Document downtime/ Emergency workflow	10 days	3/26/18 8:00 AM	4/6/18 5:00 PM		Project Manager,Care Staff Rep	
66		Hard copy documents and forms	10 days	3/26/18 8:00 AM	4/6/18 5:00 PM	61		
67		Fax Numbers and Contact Numbers	10 days	3/26/18 8:00 AM	4/6/18 5:00 PM	61		
68		Document Receiving organization Procedures	10 days	3/26/18 8:00 AM	4/6/18 5:00 PM	62	Partner Care rep	Include alternative, down-time, and/or emergency work-flows
69		Document downtime/ Emergency workflow	10 days	3/26/18 8:00 AM	4/6/18 5:00 PM		Care Staff Rep,IT,Project Manager	
70		Hard copy documents and forms	10 days	3/26/18 8:00 AM	4/6/18 5:00 PM	61		
71		Fax Numbers and Contact Numbers	10 days	3/26/18 8:00 AM	4/6/18 5:00 PM	61		
72		Develop Work flow training plan	10 days	4/9/18 8:00 AM	4/20/18 5:00 PM			
73		Trainers	5 days	4/9/18 8:00 AM	4/13/18 5:00 PM	64	Care Staff Rep	
74		Materials	5 days	4/9/18 8:00 AM	4/13/18 5:00 PM	64	Care Staff Rep	
75		Documentation	10 days	4/9/18 8:00 AM	4/20/18 5:00 PM	64	Care Staff Rep	
76	Make interface coding changes		16 days	4/16/18 8:00 AM	5/7/18 5:00 PM			
77		Code Changes	10 days	4/16/18 8:00 AM	4/27/18 5:00 PM			
78		Sending system changes	10 days	4/16/18 8:00 AM	4/27/18 5:00 PM	47	Vendor A,Vendor B	
79		Receiving system changes	10 days	4/16/18 8:00 AM	4/27/18 5:00 PM	47	Vendor A,Vendor B	
80		Other (IE changes,)	10 days	4/16/18 8:00 AM	4/27/18 5:00 PM	47	Vendor A,Vendor B	
81		Complete coding	0 days	4/27/18 5:00 PM	4/27/18 5:00 PM	80	Vendor A,Vendor B	
82		Perform all internal testing	5 days	4/30/18 8:00 AM	5/4/18 5:00 PM	77	Vendor A,Vendor B	
83		Move code to test sytem	1 day	5/7/18 8:00 AM	5/7/18 5:00 PM	82	Vendor A,Vendor B	
84	Testing		29 days	4/23/18 8:00 AM	5/31/18 5:00 PM			
85		Document Testing Plan	5 days	4/23/18 8:00 AM	4/27/18 5:00 PM			
86		document actors/scenario	5 days	4/23/18 8:00 AM	4/27/18 5:00 PM	72	Project Manager,IT,Partner IT	
87		document data /scenario	5 days	4/23/18 8:00 AM	4/27/18 5:00 PM	72	Project Manager,IT,Partner IT	
88		develop tests for all scenarios	5 days	4/23/18 8:00 AM	4/27/18 5:00 PM	72	Project Manager,IT,Partner IT	
89		Confirm access to test system	5 days	4/30/18 8:00 AM	5/4/18 5:00 PM	85	Partner IT	
90		Unit test	18 days	5/8/18 8:00 AM	5/31/18 5:00 PM			
91		send test transaction	5 days	5/8/18 8:00 AM	5/14/18 5:00 PM	83,89	IT,Partner IT	
92		confirm delivery	1 day	5/15/18 8:00 AM	5/15/18 5:00 PM	91	Partner IT	
93		Process message	1 day	5/16/18 8:00 AM	5/16/18 5:00 PM	92	Care Staff Rep,IT,Partner Care rep,Partner IT	
94		validate data	1 day	5/17/18 8:00 AM	5/17/18 5:00 PM	93	Care Staff Rep,Partner Care rep	
95		Unit test complete	10 days	5/18/18 8:00 AM	5/31/18 5:00 PM	94	IT,Partner IT,Team,Vendor A,Vendor B	
96	Go Live		46 days	4/9/18 8:00 AM	6/11/18 5:00 PM			
97		Document Go Live Plan	5 days	4/9/18 8:00 AM	4/13/18 5:00 PM	63,45	Project Manager	
98		Perform work flow training	5 days	6/1/18 8:00 AM	6/7/18 5:00 PM	95	Care Staff Rep,Partner Care rep,Training Resource	
99		Move code to live	1 day	6/1/18 8:00 AM	6/1/18 5:00 PM	95	Vendor A,Vendor B	
100		Production test	5 days	6/4/18 8:00 AM	6/8/18 5:00 PM			
101		Paralell end-to-end testing with Real Patient data	5 days	6/4/18 8:00 AM	6/8/18 5:00 PM	99	Care Staff Rep,IT,Partner Care rep,Partner IT	
102		Go Live	1 day	6/11/18 8:00 AM	6/11/18 5:00 PM	101	Team	
103	Measure performance, support and debug		30 days	6/12/18 8:00 AM	7/23/18 5:00 PM		Team	
104		Objective1	30 days	6/12/18 8:00 AM	7/23/18 5:00 PM	102	Team	
105		Objective 2	30 days	6/12/18 8:00 AM	7/23/18 5:00 PM	102	Team	